

P & C Meeting 6 February 2017

Present: Kirrily Owen, Ananda Alt, Maree Conroy, Jen Parke, Lisa Torpey, Janos Ertz, Fabien Prevost, Mandi and Dave Raval, Susie Godden STAFF Jane Varcoe

Apologies: Magali Dufes, Desley Banks

Previous minutes - read and accepted. Ananda *motion*, Kirrily *seconded*. Moved.

Correspondence

P&C Federation membership – Ananda has renewed this. Ananda will set up an email address at the P&C federation which will become the Coffee Camp P&C's email address. Email to be advised next meeting. This will improve continuity whenever the P&C executive changes.

Business Arising

Enrolment – 54 students, which means we can keep three teachers. Need to increase K-4 kids. Kirrily volunteered to write for next Good Times using photos from school, written from the perspective of a parent.

Uniform – Urgently need interim order. Susie will speak to Ros directly, then give update at next meeting.

Ethics – The training for ethics coordinator would take place in March in Ballina. Put notice in newsletter asking if any parents would like to do this training. Kirrily will also contact people from Nimbin Hook-ups to see if we can find a teacher. If we have just one ethics teacher, Jane would determine which age group has most interest. Ideally we would have three teachers to each take a stage during Friday scripture session.

School photos – Existing photographer already booked in for end of term 1. Parents were not too happy with the photos last year. Given time frame we will continue with this photographer and review afterwards.

Incorporation/charity - We are already incorporated, since 2002. Ananda will review what needs doing and let us know at the next meeting.

Music lessons – Desley will speak to Brett to see if he is interested in doing this again. Davey Bob could also come back. Jane will determine budget available.

Class structure – The large 5/6 class will be divided for literacy four mornings a week. Numeracy is taught as one class. Ms V teaches three afternoons a week when Jane has release time. Ray and Jenny are doing project-based learning.

Buddy bench – Plaque will say “gift from 2016 class”. P&C will pay when Desley submits invoice.

Out of school care – Expressions of interest were collected last year. Maree will ring Nimbin Central to find out if they are able to offer this. Jane recommends not-for-profit providers. Maree will also ring Uki public school, who have started offering this.

Christmas Tree night – went really well. More water needed next time. Raised \$480 approximately.

Race day Dec 2017 – complaints were made but Jane believes council voted to keep this a half day school holiday. Coffee Camp can't officially make it a full day holiday.

Principal's report - Jane

Canberra trip – 13 year six students. P&C would like to contribute towards this but would need to raise money. To be reviewed next meeting.

Tuckshop – parents need to have WWC number or come into school and fill in Dept of Education form and provide 100 points of ID .

Staffing – Ms Claydon is teaching while Ms Vos is on leave for first Term.

Swimming carnival – on Friday, Ray, Jane and Ros going. Desley having water play at school with K-2.

Minutes from P&C – Jane will put them up on website and in newsletter.

POP – *parents online payments* available from 20th February. Link will be on school website.

Desley talk at next P&C – volunteered to talk about early literacy after next meeting.

Treasurer's report

Audit completed –

Expenses – need to have an expenses claim form, to be given to Ananda. Kirrily will make a form for this.

Canteen and events count – need to have two people count after canteen and events. Ananda will get accounting slips from bank for the cash box. Susie will revise tuckshop instructions and add to count money.

Motion – Accept Ananda's report, made by Kirrily. Seconded Jen.

No increase in income expected – this is only a problem if we want to make a significant contribution to the school, such as paying towards the Canberra trip.

Account package – moved to a free software.

Agenda

Fundraiser – discuss holding a Fete in term 3 or 4. Another idea is to raise money for goals, which are clearly identified for families. We are on the list for the Bunnings BBQ. Susie will contact The Channon market about having a stall or being charity at the gate. Ananda recommends grants as more effective. Jane will bring wish list to the next meeting.

Meeting closed 5pm

NEXT MEETING – Date to be confirmed and advertised in school newsletter.